

Richard S. York, M.D.

* GENERAL AND VASCULAR SURGERY
* ENDOSCOPY

PROFESSIONAL CENTER
5 ATKINSON DR.
SUITE 201
LUDINGTON, MICHIGAN 49431
(231) 845-7732
FAX (231) 843-1190

To Our New Patients and Families:

Your office visit is scheduled for _____ at _____.

We welcome you to our practice. On behalf of the entire staff, we are delighted you have placed your confidence in us. We are committed to providing the best possible medical care.

Please arrive 10 minutes before scheduled appointment time and fill out the attached forms BEFORE your arrival. The initial office visit should take about 45 minutes. This will be an office consult and does not require any preparation or fasting for this visit.

Our office is located at 5 Atkinson Dr., STE. 201, In the Professional Center attached to the front of Memorial Medical Center. We are on the 2nd floor. Our Phone number is (231) 845-7732.

Please bring your insurance cards and driver's license for us to copy. If your insurance company requires a co-payment and /or deductible this will be collected at the time of your visit.

Our office is open from 9:00am to 5:00pm Monday through Thursday, and Friday from 9:00am to 4:00pm. Office visits are scheduled on Monday and Wednesday afternoons and all day Thursday. When your condition requires urgent attention we will make every effort to meet your needs. In return, if you are unable to keep your appointment, please contact our office so we may meet the needs of other patients.

Sincerely,

Richard S. York, MD and Staff